

ACROBATICS TECHNICAL COMMITTEE CHARTER

1. The USA Gymnastics Acrobatic Technical Committee ("TC" or "Committee") is an operating committee under the USA Gymnastics Bylaws. The Committee will work with the appropriate USA Gymnastics staff persons as set forth herein, such staff persons will be supervised by the Acrobatic Program Director.
2. **COMPOSITION.** The Committee consists of no more than one Regional Technical Committee Chair from each region plus athlete representative voting members. The following chart shows the composition of the Committee.

Committee	Voting or Non-voting
Region 1 Regional Technical Committee Chair	Voting
Region 3 Regional Technical Committee Chair	Voting
Region 4 Regional Technical Committee Chair	Voting
Region 5 Regional Technical Committee Chair	Voting
Region 7 Regional Technical Committee Chair	Voting
National Technical Committee Chair (NTCC)	Voting
Athlete Representatives (3)	Voting
USA FIG Acro Technical Committee Member if applicable	Non-voting
Acrobatic Program Director	Non-voting

3. **COMMITTEE DUTIES.** The TC will:
 - a. Work in conjunction with the National Development Committee on technical aspects, competition format, rules and policies of the Development Program and Development Code of Points for Acrobatic Gymnastics.
 - b. Work in conjunction with the National Elite Committee concerning technical aspects, competition format, and rules and regulations of the Elite Program.
 - c. Evaluate new elements, in coordination with the National Elite Committee, for use within the US Acrobatic Program.
 - d. Respond to technical inquiries regarding the interpretation of the FIG Code of Points for Acrobatic Gymnastics and the USA Gymnastics Development Code of Points for Acrobatic Gymnastics, as well as Rules & Policies for Acrobatic Gymnastics.
 - e. Dispense information of a technical nature to the membership.
 - f. Recommend topics, content, clinicians, and presenters for national and regional clinics.
 - g. Make recommendations to the Program Committee for changes to Rules and Policies and Operating Code.
 - h. Be responsible for the certification and continuing education of judges.
 - i. Develop and maintain judges' rating and progression standards.

- j. Develop and implement the testing and active status requirements for judges in conjunction with the National Office.
- k. Maintain records of all certified judges, including rating, experience, and active status.
- l. Provide certification and continuing education opportunities for judges of all levels.
- m. Evaluate judges' performance for education, development, and selection purposes.
- n. Recruit and train new acrobatic gymnastics judges.
- o. Recommend to USA Gymnastics the judges' compensation schedule.
- p. Develop selection criteria and procedures, make recommendations for Meet Referee(s) to the Program Director, and assign judging panels for national-level events, such as USA Gymnastics Championships, Acro Cup/National Qualifier, and World Team Trials.
- q. Assign Jury of Appeals for USA Gymnastics Championships.

4. DUTIES OF THE CHAIR: The Chairperson of the TC will:

- a. Meet the following requirement: hold a FIG Brevet judge rating of Category I, II, or III. If a candidate is not available with the specific rating, candidates holding an FIG Brevet judge rating of Category IV may be considered.
- b. Serve as a voting member of the Acrobatics Program Committee.
- c. Serve as a liaison between the TC and the Program Committee.
- d. Organize and direct the activities of the National Technical Committee, working closely with the Vice-Chair, if assigned.
- e. Represent the TC on all sub-committees as necessary.
- f. Effectively communicate information with all judges across the country.
- g. Prepare and distribute the agenda to the TC in a timely manner for each TC meeting.
- h. Provide input to the selection Committee for drafting selection procedures to international events, including without limitations World Championships, World Games, and World Cups.
- i. Administer, in conjunction with the National office, at least one National judges' certification course per season.
- j. Review options for international judges' education and develop and prepare judges for FIG Brevet Judges Courses and international assignments.
- k. Recommend subject and content for education at national training camps, clinics, online and other educational needs.
- l. Oversee and guide the work of the Regional Technical Chairpersons' and Regional Judges Coordinators, including Regional Judges' Courses.

5. DUTIES OF THE VICE CHAIR.

One (1) Vice Chairperson may be elected by the TC members. The role of the Vice Chairperson is to serve as the second-in-command and close aide to the TC Chairperson. Vice Chairperson may be assigned specific responsibilities for projects or other committee work, be appointed to participate with other committees or with the Program Committee in the absence of the TC Chairperson.

- a. The use of the Vice Chairperson position is at the discretion of the respective National Committee Chairperson.

- b. The TC Chairperson nominated one committee member (must be a voting member) as Vice Chairperson.
- c. TC Members vote to approve the nominee.
- d. Vice Chairperson term is 4 years and is elected the same year as the TC Chairperson for the committee.

6. DUTIES OF THE REGIONAL CHAIRPERSONS.

- a. Meet the following requirement: Be certified as a Regional judge or higher and maintain rating through the term of office.
- b. Be prepared to represent the views of the region, especially relating to judging and technical issues, at any meeting.
- c. Represent the region as a voting member of the National Technical Committee.
- d. Be directly responsible to the National Technical Committee Chairperson.
- e. Submit an annual audit and report of the Regional Championships to the National Technical Committee Chairperson.
- f. Complete work on projects as assigned by the National Technical Committee Chairperson and/or Committee.
- g. Serve as a voting member of the Regional Administrative Committee.
- h. Oversee the assigning of judges to all local, state, and regional meets that is accomplished by the Regional Judging Coordinator.
- i. Dispense information of a technical nature to the membership of the region.
- j. Receive a copy of the Meet Referee Report for each meet within the region.
- k. Maintain records of all certified judges in the region, including rating, experience, and active status. In coordination with the Regional Administrative Committee, provide a minimum of one regional judges' clinic per year.
- l. Recommend topics, content, and presenters for regional clinics.
- m. Actively participate in the training of judges, coaches, and athletes in the technical aspects of the rules and regulations.
- n. Support and attend regional events.
- o. Attend the annual meeting of clubs within the region for the planning of the competitive year.
- p. Develop a State Technical Committee system as it is warranted by the membership of the region.

7. ELECTION PROCEDURES.

- a. NTCC. The TC Chairperson is elected every 4 years, (two years after the Olympic Games. Example 2022, 2026, etc..) and is elected by current State-rated and higher judges, at the time of the election. Elections are done via online/email voting and will be administered by the Acrobatic Gymnastics Program Director/National Office staff. Nominations for NTCC to the Acro Program Director by May 1 of the election year. Candidates will submit a resume to the Program Director by May 15 of the election year. Voting judges will elect the NTCC on or before June 15 of the election year. The candidate with the greatest number of votes cast is elected. In case of a tie, a runoff election will be conducted

between the tied candidates with the greatest number of votes until one candidate receives the greatest number of votes cast. The runoff election will be conducted no later than 30 days following the election. The term of office will begin September 1 in the year of election.

- i. To be nominated, and to run, for the NTCC, a person must:
 1. Be at least 21 years old;
 2. Be an Acrobatics Program Professional Member in good standing for at least two (2) consecutive years prior to nomination;
 3. Hold a current FIG Brevet Judge rating of Category I, II, III, or IV; and
 4. Been a certified judge within the USA Gymnastics Acrobatics Program for a minimum of four (4) years.
 - ii. If only one nomination for any position is received, the nominee will be elected by acclamation.
 - iii. Prior to being placed on the ballot, all nominees must sign a document that verifies that they have read and do understand the duties and responsibilities of the office for which they have been nominated.
- b. Regional Technical Committee Chairpersons.** The Regional Technical Committee Chairpersons hold office for 2-year terms and are voted in by current judges of their regions that are state rated or higher, at the time of election. Elections are done via online/email voting and will be administered by the Acrobatic Gymnastics Program Director/National Office staff. Nominations for Regional Technical Committee Chairpersons need to be sent to the Acro Program Director by June 1 of the election year. Candidates will submit a resume to the Program Director by June 15 of the election year. Voting judges will elect the Regional Technical Committee Chairpersons on or before July 15 of the election year. The candidate from each region with the greatest number of votes cast is elected. In case of a tie, a runoff election will be conducted between the tied candidates with the greatest number of votes until one candidate receives the greatest number of votes cast. The runoff election will be conducted no later than 30 days following the election. The term of office will begin September 1 in the year of election.
- i. **Regional TCCs.** The Regional Technical Committee Chairpersons hold office for 2-year terms and are voted in by current State-rated and higher judges at the time of the election. The term of office will begin September 1 in the year of election.
 - ii. To be nominated, and to run, for the Regional TCCs, a person must:
 1. Be at least 21 years old;
 2. Be an Acrobatics Program Professional Member in good standing for at least two (2) consecutive years prior to nomination;
 3. Be a certified Regional judge or higher and maintain that rating through the term of office.
 - iii. If only one nomination for any position is received, the nominee will be elected by acclamation.

- iv. Prior to being placed on the ballot, all nominees must sign a document that verifies that they have read and do understand the duties and responsibilities of the office for which they have been nominated.

8. TERM LIMITS. All members of the Committee (excluding NTTC) will serve a two (2) year term, and may serve no more than four (4) consecutive terms but may serve one (1) additional term, if elected, following two (2) years away from the committee. The NTTC will serve a four (4) year term and may serve no more than two (2) consecutive terms but may serve one (1) additional term, if elected, following four (4) years away from the committee.

9. MEETINGS AND MINUTES. All Committee meetings are closed. All committee members must be notified verbally or in writing of pending meetings to ensure participation. The Committee shall hold meetings at least bimonthly. Meetings may be in person or through video conference/conference calls. The Committee shall maintain minutes of all meetings, submit copies of all minutes to USAG's legal department for recordkeeping, and publish on the USAG website.

Committee members must attend in person, or participate by telephone or videoconference in, at least one half (1/2) of all regularly scheduled Committee meetings.

10. VOTING. A majority of the voting Committee members present (in person or virtual), shall constitute a quorum. A quorum is over 50% of the voting members present (in person or virtual). Once a quorum is established, a majority vote of the present (in person or virtual) Committee members shall constitute action of the Committee. All actions of the Committee are subject to oversight of the Acrobatic Program Committee.

If there should be a vacancy on the Committee such that athlete representatives are, by number, less than one-third of Committee membership, the votes of the seated athlete representatives shall be weighted to ensure that athlete votes are one-third of the total voting power of the Committee.

11. ACTION WITHOUT A MEETING. The Committee may take action without a meeting if written notice as described in this section (the "Notice") is given to each Committee member, and each member by the time stated in the Notice either votes in writing for or against such action, abstains in writing from voting, fails to respond or vote, or fails to demand in writing that action not be taken without a meeting. The Notice shall state the action to be taken, the time by which a Committee member must respond, and that failure to respond by the time stated in the Notice will be treated as an abstention. If, at the end of the time stated in the Notice, a majority of the Committee members have voted for the proposed action, then the action is approved and constitutes action of the Committee. All communications under this section may be transmitted or received by the Committee by email or other form of electronic communication. Action taken pursuant to this Section has the same effect as action taken at a meeting of the Committee.

12. VACANCIES & REMOVAL. A Committee member's position on the Committee is regarded as an interim vacancy if a committee member is unable to perform their duty for a limited period of time not to exceed 1 year (e.g., is not able to attend meetings or participate in committee business for a limited duration, or has an interim suspension imposed). For an interim vacancy, the remaining TC members will appoint an interim replacement. The interim replacement must be an individual who is qualified to fill the role. Any interim replacement Athlete Representative will be appointed by the Athletes' Council.

A Committee member's position on the Committee becomes permanently vacant upon the member's resignation, removal, incapacity, disability or death, or upon the expiration of the member's term. Any member may resign at any time by giving written notice to the TC Chair, except the TC Chairs' resignation shall be given to the Program Director. Members of the Committee will be removed by the Committee if they fail to attend in person or participate by telephone or videoconference in at least three fourths (3/4) of the regular meetings of the Committee during any twelve (12) month period, unless they are able to demonstrate to the other Committee members that the presence of exigent circumstances caused and excused the absences. A member shall be removed in accordance with the preceding sentence by the affirmative vote of a majority of the voting power of the Committee (excluding the absent member). A member may also be removed for cause at any duly noticed meeting of the Committee, and after being provided an opportunity for the member to be heard by the Committee, upon the affirmative vote of at least two-thirds (2/3) of the total voting power of the Committee (excluding the member in question).

For any permanent vacancy occurring in the Committee with less than one year remaining in the term, the remaining TC members will appoint a replacement in the same manner as an interim replacement.

Any permanent vacancy occurring in the Committee with one year or more remaining in the term, shall be filled as set forth in Section 7.0. A member elected to fill a vacancy shall be elected for the unexpired term of such member's predecessor in office. The remaining TC members may appoint an interim replacement until the election is complete. The appointment process or election will be conducted in a timely manner.

13. DISCLOSURE OF CHARTER. This charter shall be made available on the USA Gymnastics website.

14. EFFECTIVENESS AND AMENDMENT. This Charter must be approved by the Chief Programs Officer and the Chief Legal Officer. Any amendment or other modifications of this Charter shall be made a majority vote of the voting members of the Committee, subject to approval by the Chief Programs Officer and the Chief Legal Officer.

15. COMPENSATION. No salary or other compensation shall be paid for serving as a member of the Committee.

16. CONFLICT OF INTEREST/GIFTS & ENTERTAINMENT/CONFIDENTIAL INFORMATION. All members of the Committee will adhere to the USA Gymnastics' Conflicts of Interest Policy, Gifts and Entertainment Policy, and Confidential Information Policy.

- a. Each year, all elected and appointed officials and committee members must submit a completed Conflict of Interest and Confidentiality Form to the National Office no later than: (i) two (2) weeks, or fourteen (14) days, following the acceptance of the elected or appointed position; or, (ii) the last day of the respective committee's annual term of office renewal.
- b. As the annual receipt of these documents is an eligibility requirement by both USA Gymnastics and the USOPC, any individual refusing to sign or submit these documents by the appropriate due date forfeits their opportunity to serve on any USA Gymnastics committee.