

## MEN'S PROGRAM COMMITTEE CHARTER

The USA Gymnastics Men's Program Committee ("MPC"), a standing committee providing advice to the Board of Directors of USA Gymnastics (the "Board" or "Board of Directors"), is established by the USA Gymnastics Bylaws. The MPC is charged with oversight of the Men's Artistic Gymnastics Program. They are responsible for delivering a well-designed and well-communicated program to its members, which is consistent with the goals and objectives of the USAG Board of Directors.

- 1.0 COMPOSITION.** The MPC consists of no more than six (6) voting members. The following chart shows the composition of the MPC:

Program Committee	
Program Committee Chair	Non-voting member
Sr. Coaches Representative	Voting member
Sr. Coaches Representative	Voting member
Jr. Coaches Representative	Voting member
Jr. Coaches Representative	Voting member
Athlete Representative	Voting member
Athlete Representative	Voting member
Men's Development Program Committee Chair	Non-voting member
Men's Program Vice-President	Non-voting member
High Performance Director	Non-voting member
Junior High Performance Coordinator	Non-voting member
National Gymnastics Judges Association Representative	Non-voting member

- 2.0 VOTING AND QUORUM PROCEDURES.** A majority of the voting Committee members present (in person or virtual), shall constitute a quorum. Once a quorum is established, a majority vote of the present (in person or virtual) Committee members shall constitute action of the Committee. As operating committees, the Program Committees will work with the appropriate staff persons, and such staff persons will be overseen by the President.

If an athlete representative member recuses themselves from a Committee vote for any reason, then the vote of the remaining seated athlete representatives shall be weighted to ensure that athlete votes are one-third of the total voting power of the Committee.

If there should be a vacancy on the Committee such that athlete representatives are, by number, less than one-third of Committee membership, the votes of the seated athlete representatives shall be weighted to ensure that athlete votes are one-third of the total voting power of the Committee.

**3.0 ELECTION PROCEDURES.** Men's Program Competitive Coach members will submit nominations for the coaching representatives on the MPC to the Men's Program Vice President by September 1 of the election year. Nominations (including bios) are due to the Vice-President of the Men's Program, or their designee, by September 15 of the election year. Self-nominations are acceptable. Within seven (7) days following the due date for nominations to be received, a list of nominees and a ballot will be emailed to voting members, with vote due to the Vice President of Men's Program, or his designee, no later than October 1. Election results will be determined by majority vote. In the event of a tie, a runoff election will be conducted no later than 30 days following the conclusion of the October 1 voting deadline following the same format listed above.

One (1) Senior Coach Rep and one (1) Junior Coach Rep will be elected in the Olympic year (2024, 2028, etc.) and the second Senior and Junior Coach Reps will be elected in the second year of the Olympic quad (2026, 2030, etc.)

The MPC Chairperson will be copied on emails\* sent out regarding elections and respondents will copy the MPC Chairperson on nominations and ballots submitted.

\*References to email also include any voting or election software or app approved by USA Gymnastics.

**3.1** To be nominated, and to run, for a Men's Program Committee Coaches Representative position, a person:

**3.1.1** Must be at least 21 years old;

**3.1.2** Must be a Men's Program Competitive Coach Member in good standing for at least two (2) consecutive years prior to nomination;

**3.1.3** Must have been the named coach for an athlete who qualified to, and competed in, the first day of competition in the Junior or Senior division at U.S. Championships within the last eight (8) years;

**3.1.4** Must be knowledgeable in the National Team/High-Performance Program;

- 3.1.5** Must be familiar with all current statutes and technical regulations per FIG.

The High Performance Director, Men's Program Vice President and Men's Junior High Performance Coordinator will serve on the MPC for the duration of their contract or employment by USA Gymnastics in that role. Athlete Representatives on the MPC will be appointed by the USA Gymnastics Athletes Council.

- 4.0 CHAIRPERSON.** Men's Program Competitive Coach, Judge and Organization Owner members will submit nominations for the Men's Program Committee Chair position to the Men's Program Vice President by September 1 of each Olympic year (2024, 2028, etc.). Nominations (including bios) are due to the Vice-President of the Men's Program, or their designee, by September 15 of the election year. Within seven (7) days following the due date for nominations to be received, a list of nominees and a ballot will be emailed to voting members, with vote due to the Vice President of Men's Program, or his designee, no later than October 1. Election results will be determined by majority vote. In the event of a tie, a runoff election will be conducted no later than 30 days following the conclusion of the October 1 voting deadline following the same format listed above.

\*References to email also include any voting or election software or app approved by USA Gymnastics.

- 4.1** To be nominated, and to run, for the MPC Chair position, a person:
  - 4.1.1** Must be at least 21 years old;
  - 4.1.2** Must be a Men's Program Competitive Coach, Judge or Organization Owner Member in good standing for at least two (2) consecutive years prior to nomination;
  - 4.1.3** Must be actively involved in the Men's Program as a coach, judge, or administrator;
  - 4.1.4** Must have previously served on a Men's Program national committee (MPC) or subcommittee (MDPC, SSC, or JSC) for a minimum of one (1) full term.
- 5.0 MEETINGS AND MINUTES.** The MPC shall hold at least two in person meetings annually at Winter Cup and U.S. Championships. More meetings may be required as necessary for team selection either in person or by phone or video conference. The Committee shall maintain minutes of all meetings and publish these on the USAG website.
- 6.0 ACTION WITHOUT A MEETING.** The Committee may take action without a meeting if written notice as described in this section (the "Notice") is given to each Committee member, and each member by the time stated in the Notice either votes in writing for or against such action, abstains in writing from voting, fails to respond or vote, or fails to demand in writing that action not be taken without a meeting. The Notice shall state the

action to be taken, the time by which a Committee member must respond, and that failure to respond by the time stated in the Notice will be treated as an abstention. If, at the end of the time stated in the Notice, a majority of the Committee members have voted for the proposed action, then the action is approved and constitutes action of the Committee. All communications under this section may be transmitted or received by the Committee by email or other form of electronic communication. Action taken pursuant to this Section has the same effect as action taken at a meeting of the Committee.

- 7.0 TERM LIMITS.** All members of the MPC (excluding Athlete Representatives) will serve a four (4) year term, and may serve no more than two (2) consecutive terms but may serve one (1) additional term, if elected, following one four (4) year term away from the Committee. Athlete representatives will serve two (2) year terms with a maximum of four (4) consecutive terms.

The Chair of the MPC will serve a four (4) year term that begins on October 1 of the election year and ends on September 30 of the fourth year. The Chair may serve a maximum of two (2) consecutive terms, but may serve again, if elected, following one four (4) year term away from the Committee.

- 8.0 VACANCIES & REMOVAL.** A member's position on the Committee becomes vacant upon the member's resignation, removal, incapacity, disability or death, or upon the expiration of the member's term. Any member may resign at any time by giving written notice to the Chair of the Committee, except the Chair's resignation shall be given to the Vice Chair of the Committee, or in the absence of a Vice Chair, another officer of the Committee. The resignation takes effect at the time specified in the written notice. The acceptance of the resignation by the Committee is not necessary to make it effective. Committee members will be removed by the Committee if they fail to attend in person, or participate by telephone or videoconference in, at least one half (1/2) of the regular meetings of the Committee during any twelve (12) month period, unless they are able to demonstrate to the other members of the Committee that the presence of exigent circumstances caused and excused the absences. In such circumstances, the absent member shall be removed by the affirmative vote of a majority of the voting power of the Committee (not including the voting power of the absent member). A member may also be removed for cause at any duly noticed meeting of the Committee, and after being provided an opportunity for the member to be heard by the Committee, upon the affirmative vote of at least two-thirds (2/3) of the total voting power of the Committee (excluding the voting power of the member in question). If a voting member's seat on the MPC becomes vacant during their term because of resignation, removal, incapacity, disability, or death, then the remaining Committee members will appoint a qualified individual to serve the remainder of that member's term or until the next regularly scheduled election, whichever occurs earlier. Any interim replacement Athlete Representative must be approved in advance by the Athletes Council.

**9.0 VOTING MEMBERS.** Men's Program Competitive Coach Members in good standing with USA Gymnastics will be the voting members for the Coach Representatives. Men's Program Competitive Coach, Judge and Organization Owner Members will be the voting members for the Men's Program Committee Chair. Only one vote per club/institution is allowed.

**10.0 COMMITTEE DUTIES.** The MPC will:

- 10.1** Hold at least two in person meetings each calendar year at U.S. Championships and Winter Cup. More frequent meetings may be called, either in person or via phone/virtually, as necessary or desirable. All actions of the Committee are subject to oversight of the Board.
- 10.2** Provide input to the selection committees for drafting selection procedures for National Team and International assignments.
- 10.3** Distribute and disseminate technical materials, rules and regulations, educational literature, and other information necessary to support the Men's Program community.
- 10.4** Distribute and disseminate domestic qualification and petition procedures.
- 10.5** Provide oversight and continued evaluation of its sub-committees, selection committees, and working groups.
- 10.6** Make recommendations for the development of the Men's Program and its pathways.
- 10.7** Provide direction for the Elite Track of the Men's Development Program following the goals and objectives outlined in the Men's High-Performance Plan.
- 10.8** Maintain open and consistent communication with the Men's Program community and report feedback from the Men's Program community to the Board as requested.
- 10.9** Provide the Men's Program community with minutes from each meeting and publish them on the USAG website.
- 10.10** Support USA Gymnastics, its rules and policies, and competition programs.
- 10.11** Review and update the Men's Program Rules & Policies.
- 10.12** Set the criteria for nomination of candidates for the two Programs Council Members of the Men's Program.
- 10.13** Verify that the nominees of the Programs Council meet the criteria for nomination.
- 10.14** Annually recommend a slate of nominees (athlete and coach) for the USA Gymnastics Hall of Fame.

**10.15** Perform duties as assigned by the Board, the Program Director, the Chief Programs Officer, the President, and the MPC Chair.

**11.0 DUTIES OF THE CHAIR.** The Chairperson of the MPC will:

**11.1** Chair all MPC meetings.

**11.2** Determine a quorum for each meeting in accordance with section 2.0. All actions of the Committee are subject to oversight of the Board.

**11.3** Prepare and distribute the agenda to the MPC in a timely manner prior to all MPC meetings.

**11.4** Review and approve minutes from meetings prior to distribution to the Men's Program community.

**11.5** Play an active role in MPC sub-committees and coordinate reports and feedback.

**11.6** Provide overall leadership to the MPC and its sub-committees.

The USA Gymnastic staff liaison to the Committee shall serve as the Secretary for MPC and shall provide support for Committee meetings, and draft and prepare for approval all minutes of MPC meetings, and other tasks as instructed by the Chairperson.

**12.0 DISCLOSURE OF CHARTER.** This charter shall be made available on the USA Gymnastics website.

**13.0 EFFECTIVENESS AND AMENDMENT.** This Charter must be approved by the Board. Any amendment or other modifications of this Charter shall be made a majority vote of the voting members of the Men's Program Committee, subject to approval by the Board.

**14.0 COMPENSATION.** No salary or other compensation shall be paid for serving as a member of the Committee except the Vice President, High Performance Director, DP Coordinator, and DP Assistant, whose salary/contract shall be fixed, increased, or decreased by USA Gymnastics.

**15.0 CONFLICTS OF INTEREST/GIFT & ENTERTAINMENT/CONFIDENTIAL INFORMATION.** All members of the Committee will adhere to the USA Gymnastics' Conflicts of Interest Policy, the Gift & Entertainment Policy, and the Confidential Information Policy.

Each year, all elected and appointed officials and committee members must submit a completed Conflict of Interest and Confidentiality Form to the National Office no later than: (i) two (2) weeks, or fourteen (14) days, following the acceptance of the elected or appointed position; or (ii) the last day of the respective committee's annual term of office renewal.

As the annual receipt of these documents is an eligibility requirement by both USA Gymnastics and the USOPC, any individual refusing to sign or submit these documents by the appropriate due date forfeits their opportunity to serve on any USA Gymnastics committee.