

## TRAMPOLINE & TUMBLING PROGRAM COMMITTEE CHARTER

The USA Gymnastics Trampoline & Tumbling Program Committee (“PC” or “Committee”) is a standing committee under USA Gymnastics’ Bylaws. The Committee will develop, organize, and design USA Gymnastics’ Trampoline & Tumbling (the “Program”), and will have overall responsibility for the direction of the Program. As an operating committee under the USA Gymnastics Bylaws, the PC will work with the appropriate USA Gymnastics staff persons as set forth herein, such staff persons will be overseen by the President.

- 1.0 COMPOSITION.** The Committee consists of no more than eight (8) members, including no more than six (6) voting members. The following chart shows the composition of the PC:

Program Committee Chair	Voting member
Elite Committees Chair	Voting member
Technical Committees Chair	Voting member
Development Committees Chair	Voting member
Athlete Selection Representative	Voting member
Athlete Support Representative	Voting member
General Athlete Representative	Non-voting member
T&T Program Director	Non-voting member

- 2.0 ELECTIONS AND APPOINTMENTS.** T&T Professional Members will submit nominations for the PC Chair to the T&T Program Director by May 1 in the second year of every second Olympic quad (2026, 2034, etc.). For the initial term under this Charter, the term of the incumbent PC Chair (whose current term is 2020-2024) will be extended to 2026. Candidates will submit a resume to the Program Director by May 15 of the election year. Resumes of candidates will be posted on the USA Gymnastics website on or before June 1 of the election year. T&T Professional Members will elect the PC Chair (1 vote per Member) on or before June 15 of the election year. Elections will be conducted online. The candidate with the greatest number of votes cast is elected. In case of a tie, a runoff election will be conducted between the tied candidates with the greatest number of votes until one candidate receives the greatest number of votes cast. The runoff election will be conducted no later than 30 days following the election.

- 2.1** To be nominated and to run for the PC Chair position, a person:
- 2.1.1** Must be at least 21 years old;
  - 2.1.2** Must be a T&T Professional Member in good standing for at least four (4) consecutive years prior to the nomination;
  - 2.1.3** Must be actively involved in the Program as a coach, judge, or administrator; and
  - 2.1.4** Must have previously served as a T&T national subcommittee (Elite Committee, Technical Committee, Development Committee or Selection Committee) Chair for a minimum of one (1) full term or have been elected as a T&T National Subcommittee Chair in the current or previous quad.

The Elite Committee Chair, Technical Committee Chair, and Development Committee Chair are the individuals elected to those respective roles through the processes established by those respective subcommittees, however will serve on this Committee under the terms and term limits set forth herein.

The Athlete Representatives are appointed by the USA Gymnastics Athlete Council in the last year of the Olympic quad (2024, 2028 etc.).

The Program Director will serve for the duration of their employment by USA Gymnastics in that role.

- 3.0 MEETINGS AND MINUTES.** The Committee shall meet at least bi-monthly by telephone or videoconference including at least two in-person meetings each calendar year. The Committee may hold more frequent meetings as necessary or desirable. A majority of the voting Committee members present at a meeting shall constitute a quorum. Once a quorum is established, a majority vote of the present Committee members shall constitute action of the Committee. The Committee shall maintain minutes of all meetings and publish these on the USA Gymnastics website.

The T&T Program Manager shall coordinate with and assist the Committee. The PC Chair will secure, correlate, and disseminate agenda items for meetings and conference calls in advance of the meetings and calls. Unless determined otherwise for a particular meeting by action of the Committee: (a) the two (2) Programs Council T&T representatives will be invited to attend Committee meetings as guests; and (b) the outgoing PC Chair will be invited to attend Committee meetings as a guest for 6 months after their term ends.

- 4.0 ACTION WITHOUT A MEETING.** The Committee may take action without a meeting if written notice as described in this section (the "Notice") is given to each Committee member, and each member by the time stated in the Notice either votes in writing for or against such action, abstains in writing from voting, fails to respond or vote, or fails to demand in writing that action not be taken without a meeting. The Notice shall state the action to be taken, the time by which a Committee member must respond, and that failure to respond by the time stated in the Notice will be treated as an abstention. If, at the end of the time stated in the Notice, a majority of the Committee members have voted for the proposed action, then the action is approved and constitutes action of the Committee. All communications under this section may be transmitted or received by the Committee by email or other form of electronic communication. Action taken pursuant to this Section has the same effect as action taken at a meeting of the Committee.

- 5.0 TERM LIMITS.** All members including the PC Chair and Athlete Representatives shall serve a four (4) year term and may serve no more than two (2) consecutive terms but may serve one (1) additional term, if elected or selected, following one four (4) year term away from the Committee. The term begins on August 1 of the election year and ends on July 31 of the fourth year. Elections will take place in the fourth year of each term.

- 6.0 VOTING.** If a Committee member recuses themselves from a Committee vote for any reason, then a representative of the same subcommittee, appointed by that subcommittee, may vote instead. For example, if the Technical Committee Chair recuses themselves, then the Technical Committee may appoint another representative from the Technical Committee to vote instead.

If the Athlete Selection Representative or Athlete Support Representative recuses themselves from voting for any reason, then the General Athlete Representative will cast the vote instead. If the General Athlete Representative also recuses themselves from voting for any reason, then a

replacement athlete representative (approved in advance by the Athletes Council) will cast the vote. If the Athlete Selection Representative and the Athlete Support Representative both recuse themselves from voting for any reason, then the General Athlete Representative will cast one vote and a replacement athlete representative (approved in advance by the Athletes Council) will cast the other vote.

- 7.0 VACANCIES AND REMOVAL.** A Committee member's position on the Committee becomes vacant upon the member's resignation, removal, incapacity, disability, or death, or upon the expiration of the member's term. Any member may resign at any time by giving written notice to the Chair of the Committee, except the Chair's resignation shall be given to the Vice Chair of the Committee, or in the absence of a Vice Chair, another officer of the Committee. The resignation takes effect at the time specified in the written notice. The acceptance of the resignation by the Committee is not necessary to make it effective. Committee members will be removed by the Committee if they fail to attend in person, or participate by telephone or videoconference in, at least one half (1/2) of the regular meetings of the Committee during any twelve (12) month period, unless they are able to demonstrate to the other members of the Committee that the presence of exigent circumstances caused and excused the absences. In such circumstances, the absent member shall be removed by the affirmative vote of a majority of the voting power of the Committee (not including the voting power of the absent member). A Committee member may also be removed for cause at any duly noticed meeting of the Committee, and after being provided an opportunity for the member to be heard by the Committee, upon the affirmative vote of at least two-thirds (2/3) of the total voting power of the Committee (excluding the voting power of the member in question). Any vacancy occurring in the Committee shall be filled in the manner specified in this charter or USA Gymnastics' bylaws for filling the position. A Committee member elected to fill a vacancy shall be elected for the unexpired term of such member's predecessor. Any replacement Athlete Representative must be approved in advance by the Athletes' Council.

For any permanent vacancy occurring in the Committee with less than one year remaining in the term, the remaining PC members will appoint a replacement in the same manner as an interim replacement.

- 8.0 COMMITTEE DUTIES.** The Committee will support and advise USA Gymnastics, including the Program Director, with respect to the following:

- 8.1** Developing a well-organized and well-designed program for the disciplines of Trampoline, Synchronized Trampoline, Double Mini Trampoline, and Tumbling in the United States consistent with the goals and objectives of USA Gymnastics.
- 8.2** Distributing and disseminating technical material, rules, and regulations, educational and other information necessary and appropriate to support the coaching and judging communities.
- 8.3** Providing for the improvement and growth of the sports of Trampoline, Synchronized Trampoline, Double Mini Trampoline and Tumbling, through the training, education, certification, and evaluation of coaches, judges, and athletes.
- 8.4** Drafting procedures for selecting athletes, coaches, judges, managers, trainers, and support staff for domestic and international events, including without limitation the Olympic Games, World Championships, Pan American Games, World Games, and World Cups.

- 8.5 Recommending to the Program Director candidates to represent USA Gymnastics in the Fédération Internationale de Gymnastique (“FIG”) activities, including but not limited to the international judges’ course, coaches’ courses, FIG Congresses and international competitions.
- 8.6 Supporting USA Gymnastics, the Program, and its Rules & Policies.
- 8.7 Reviewing and updating the existing Code of Points and Rules & Policies.
- 8.8 Reviewing revisions to the T&T Development and Elite Codes of Points and T&T Rules & Policies sent to the committee from the respective sub-committees.
- 8.9 Set the criteria for nomination of candidates for the two Program Council Members of the T&T Program.
- 8.10 Verify that the nominees of the Program Council meet the criteria for nomination.
- 8.11 Annually recommend a slate of nominees (athlete and coach) for the USA Gymnastics Hall of Fame.
- 8.12 Performing duties as assigned by the Board, the Program Director, the Chief Programs Officer, the President, and the PC Chair.
- 8.13 Meeting regularly in adherence with the Committee Charter.
- 8.14 Providing leadership for a visible, viable relationship with USA Gymnastics, subcommittees, T&T members, and other related groups.

**9.0 DISCLOSURE OF CHARTER.** This charter shall be made available on the USA Gymnastics website.

**10.0 EFFECTIVENESS AND AMENDMENT.** This Charter must be approved by the Board. Any amendment or other modifications of this Charter shall be made a majority vote of the voting members of the PC, subject to approval by the Board.

**11.0 COMPENSATION.** No salary or other compensation shall be paid for serving as a member of the Committee except the Program Director, whose salary shall be fixed, increased, or decreased by USA Gymnastics.

**12.0 CONFLICTS OF INTEREST/GIFTS & ENTERTAINMENT/CONFIDENTIAL INFORMATION.** All members of the Committee will adhere to the USA Gymnastics’ Conflicts of Interest Policy, the Gifts and Entertainment Policy, and the Confidential Information Policy.

Each year, all elected and appointed officials and committee members must submit a completed Conflict of Interest and Confidentiality Form to the National Office no later than: (i) two (2) weeks, or fourteen (14) days, following the acceptance of the elected or appointed position; or (ii) the last day of the respective committee’s annual term of office renewal.

As the annual receipt of these documents is an eligibility requirement by both USA Gymnastics and the USOPC, any individual refusing to sign or submit these documents by the appropriate due date forfeits their opportunity to serve on any USA Gymnastics committee.