

## USA Gymnastics Men's Development Program Committee Charter

The USA Gymnastics Men's Development Program Committee (or "MDPC" or "Committee") is a sub-committee of the Men's Program Committee (or "MPC"). The MDPC operation directives are to assist the MPC in the development of a consistent and well-designed program for boy's gymnastics in the USA. The MDPC creates adequate and equal representation across all nine (9) regions of the men's program by ensuring each Regional Chair a voting position on the MDPC.

### 1.0 Composition.

The MDPC will consist of no more than fifteen (15) voting members. The following chart shows the composition of the MDPC:

Men's Development Program Committee	Voting Status
Committee Chair	Non-voting if not already a current member of the MDPC
Region 1 Chair	Voting Member
Region 2 Chair	Voting Member
Region 3 Chair	Voting Member
Region 4 Chair	Voting Member
Region 5 Chair	Voting Member
Region 6 Chair	Voting Member
Region 7 Chair	Voting Member
Region 8 Chair	Voting Member
Region 9 Chair	Voting Member
Athlete Representative	Voting Member
Athlete Representative	Voting Member
Athlete Representative	Voting Member
Athlete Representative	Voting Member
Athlete Representative	Voting Member
Men's Development Program Coordinator	Non-voting Member
Men's Development Program Assistant	Non-voting member
Men's Program Vice President	Non-voting Member
Men's Program Manager	Non-voting Member
MPC Jr Coaches Representative	Non-voting Member
MPC Jr Coaches Representative	Non-voting Member
NGJA Liaison	Non-voting Member
Jr National Coaching Staff Representative	Non-voting Member

**2.0 Voting and Quorum Procedures.** A majority of the voting Committee members present (in person or virtual), shall constitute a quorum. Once a quorum is established, a majority vote of the present (in person or virtual) Committee members shall constitute action of the Committee. All actions of the Committee are subject to oversight of the Men's Program Committee and the USA Gymnastics Board of Directors.

**3.0 Election Procedures.** Each MDPC member must be a USA Gymnastics professional member in good standing with all course requirements completed, background check current and no pending Safe

Sport matters. Regional Chair positions are elected by majority vote of the State Chairs within their respective region at the Regional Championships.

Athlete Representatives are appointed by the USA Gymnastics Athletes Council.

To be eligible for an Athlete Representative position on the MDPC, a person:

- May meet the criteria for a 10 year or 10+ year Athlete Representative as stated in the USOPC bylaws
- May meet the criteria for an Actively Engaged Athlete Representative as stated in the USOPC bylaws. Further criteria for Actively Engaged Athlete Representatives are listed below:
  - Must be at least 18 years old;
  - Must be a Men's Program Professional Member or Athlete Member in good standing for at least two (2) consecutive years prior to nomination;
  - Must have been a competitive athlete in the Men's Development Program within the previous 24 months prior to nomination

The Men's Development Program Coordinator and Assistant, as well as the Men's Program Vice President and Program Manager will serve on the MDPC for the duration of their contract or employment by USAG in that role. The MPC Junior Coaches Representatives, NGJA Liaison, and JNCS Representative will serve for the duration of their role in those positions within each group.

**4.0 Chairperson of the MDPC.** The voting members of the MDPC, at Development Nationals, will elect the Chairperson of the MDPC in the final year of the Olympic quad (2024, 2028, etc.). Nominations from Men's Program Professional Members (including bios) shall be submitted to the Men's Program Vice President by May 1 of the election year. Within seven (7) days following the deadline for nominations, a list of nominees will be emailed to voting members. Election results will be determined by majority vote at Development Nationals in the election year. In the event of a tie, a runoff election will be conducted no later than 30 days following the conclusion of Development Nationals following the same format listed above.

To be nominated, and to run, for the MDPC Chairperson position, a person:

- Must be at least 21 years old;
- Must be a Men's Program Professional Member in good standing for at least two (2) consecutive years prior to nomination;
- Must be actively involved in the Men's Program as a coach, judge, or administrator
- Must have been the Chair of any men's region within the last 10+ years
- Must be familiar with the Men's Development Program

**5.0 Secretary of the MDPC.** Voting members of the MDPC, at Development Nationals, will elect the Secretary of the MDPC from among the MDPC members. Election as Secretary does not affect a member's voting rights. The term of the office is four (4) years and election will coincide with the year of regional chairpersons' elections.

**6.0 Meetings and Minutes.** The MDPC shall hold at least three in person meetings annually at the Elite Team Cup, Development Program National Championships, and the Fall Meeting. More meetings may be required as necessary either in person or by phone or video conference. The Committee shall

maintain minutes of all meetings and submit copies of all minutes to USA Gymnastics Legal Department for recordkeeping and publishing on the USAG website.

**7.0 Attendance.** MDPC members must attend in person, or participate by telephone or videoconference in, at least one half (1/2) of all regularly scheduled Committee meetings. The MDPC shall maintain minutes of all meetings and submit copies of all minutes to USA Gymnastics' legal department for recordkeeping.

**8.0 Action Without a Meeting.** The Committee may take action without a meeting if written notice as described in this section (the "Notice") is given to each Committee member, and each member by the time stated in the Notice either votes in writing for or against such action, abstains in writing from voting, fails to respond or vote, or fails to demand in writing that action not be taken without a meeting. The Notice shall state the action to be taken, the time by which a Committee member must respond, and that failure to respond by the time stated in the Notice will be treated as an abstention. If, at the end of the time stated in the Notice, a majority of the Committee members have voted for the proposed action, then the action is approved and constitutes action of the Committee. All communications under this section may be transmitted or received by the Committee by email or other form of electronic communication. Action taken pursuant to this Section has the same effect as action taken at a meeting of the Committee.

**9.0 Term Limits.** All Regional Chair positions on the MDPC will serve a four (4) year term that begins on May 1 of the election year and ends on April 31 of the fourth year of each term. Elections for regions 1, 2, 5, and 6 will take place in the fourth year of the Olympic quad (2024, 2028, etc.). Elections for regions 3, 4, 7, 8, and 9 will take place in the second year of the Olympic quad (2022, 2026, etc.). The MDPC Chair will serve a four (4) year term that begins on June 1 of the election year and ends on May 31 in the fourth year of each term. Committee members (excluding Athlete Representatives) shall not serve more than two (2) consecutive terms, but may serve one additional term again, if elected, following one four (4) year term away from the Committee. Athlete Representatives will serve two (2) year terms with a maximum of four (4) consecutive terms.

If, at the completion of two (2) consecutive terms, there are no new nominations for a position on the MDPC, the current Committee member may be allowed to serve a third term if approved in advance by the USA Gymnastics Board of Directors.

**9.0 Vacancies & Removal.** If a voting member's seat on the MDPC becomes vacant during their term because of resignation, removal, incapacity, disability or death, then the remaining Committee members will appoint a qualified individual to serve the remainder of that member's term or until the next regularly scheduled election, whichever occurs earlier. Any interim replacement Athlete Representative must be approved in advance by the Athletes Council. A member's position on the MDPC also becomes vacant upon the expiration of the member's term. Any member may resign at any time by giving written notice to the MDPC Chair, with a copy to the MPC Chair, except the MDPC Committee Chair's resignation shall be given to Chair of the MPC Committee, with a copy to USA Gymnastics Chief Legal Officer. The resignation takes effect at the time specified in the written notice. The acceptance of the resignation by the MDPC Chair is not necessary to make it effective. MDPC members will be removed by the MDPC if they fail to attend in person, or participate by telephone or videoconference in, at least one half (1/2) of the regular meetings of the Committee during any twelve (12) month period, unless they are able to demonstrate to the other members of the Committee that the presence of exigent circumstances caused

and excused the absences. In such circumstances, the absent member shall be removed by the affirmative vote of a majority of the voting power of the Committee (not including the voting power of the absent member). A MDPC member may also be removed for cause at any duly noticed meeting of the Committee, and after being provided an opportunity for the member to be heard by the Committee, upon the affirmative vote of at least two-thirds (2/3) of the total voting power of the Committee (excluding the voting power of the member in question).

**10.0 Committee Duties.** The MDPC is a sub-committee of the Men's Program Committee and will make recommendations to the MPC regarding the strategy and objectives of the Men's Development Program. In addition, the MDPC will perform the following duties:

- Hold at least three meetings each calendar year at Elite Team Cup, Development Program National Championships, and a Fall meeting. More frequent meetings may be called, either in person or via phone/virtually, as necessary or desirable
- Perform oversight of regional programming for the Development Program, to include, but not limited to, training camps, regional championships, and regional team selections
- Coordinate a national effort to educate, inform, and advise the coaches and athletes within the Men's Development Program
- Contribute to the creation, revisions, and maintenance of the Men's Development Program Manual
- Make recommendations to USAG in its selection of hosts for the Eastern and Western Championships
- Produce minutes from all MDPC meetings and have them published on the USAG website
- Maintain open and consistent communication with the Men's Program community and report feedback to the MPC, USAG Staff, or the USAG Board as requested
- Support USA Gymnastics, its rules and policies, and competition programs

**11.0 Duties of the Chair.** The duties of the MDPC Chairperson include, but are not limited to the following:

- Organize and conduct the meetings and conference calls of the MDPC
- Secure, correlate and disseminate agenda items for the annual meetings and conference calls in advance of all meetings and calls
- Review and approve minutes from meetings prior to distribution to the Men's Program community
- Play an active role in the various MDPC subcommittees and coordinate their reports
- Provide leadership for a visible, viable relationship with USA Gymnastics, the NGJA, the MPC and other related groups
- Be a member of the Men's Program Committee and provide reports and recommendations from the MDPC as required

**12.0 Disclosure of Charter.** This charter shall be made available on the USA Gymnastics website.

**13.0 Effectiveness and Amendment.** This Charter must be approved by the USAG Board. Any amendment or other modifications of this Charter shall be made a majority vote of the voting members of the Men's Program Committee, subject to approval by the Board.

**14.0 Compensation.** No salary or other compensation shall be paid for serving as a member of the Committee.

**15.0 Conflict of Interest.** All members of the Committee will adhere to the USA Gymnastics' Conflict of Interest Policy, Gifts and Entertainment Policy, and Confidential Information Policy.

Each year, all elected and appointed officials and committee members must submit a completed Conflict of Interest and Confidentiality Form to the National Office no later than: (i) two (2) weeks, or fourteen (14) days, following the acceptance of the elected or appointed position; or, (ii) the last day of the respective committee's annual term of office renewal.

As the annual receipt of these documents is an eligibility requirement by both USA Gymnastics and the USOPC, any individual refusing to sign or submit these documents by the appropriate due date forfeits their opportunity to serve on any USA Gymnastics committee.