



2023 Women's Program Committee (WPC) Minutes
 August 26, 2023 – San Jose, CA

Meeting was called to order by Tom Koll (WPCC/NDPCC) at 1:30 pm PST on Saturday, August 26, 2023.

Roll Call:

WPCC / NDPCC	Tom Koll
NTCC	Linda Thorberg
NXCC	Claudia Kretschmer
NACC	Jennifer Krause
IECC	Kelli Hill
Athlete Representative	Jessie DeZiel
Athlete Representative (via Zoom)	Emily Schild
VP – Women's Program	Annie Heffernon (ex-officio, non-voting)
Development Program Director	Christy Naik (ex-officio, non-voting)
Judges' Accreditation Coordinator	Connie Maloney (ex-officio, non-voting)

Reports:

1. National Development Program Committee – Chairperson, Tom Koll
 Tom provided an update from the Development Program Committee meetings that took place in Oklahoma; details can be viewed in the [posted 2023 DEV minutes](#).
2. National Technical Committee – Chairperson, Linda Thorberg
 Linda provided an update from the Technical Committee meetings that took place in Oklahoma; details can be found in the [posted 2023 Tech minutes](#). Additional items discussed include the reassignment of national judges into categories, in which the hope is to motivate the judging community to become more involved and to redefine new leaders.
3. National Xcel Committee - Chairperson, Claudia Kretschmer
 Claudia provided an update from the Xcel Committee meetings that took place in Oklahoma; details can be found in the [posted 2023 Xcel minutes](#). Additional items discussed include the announcement of the Sapphire Division becoming a national program as well as upcoming Xcel Committee projects.
4. International Elite Committee (IEC) – Chairperson, Kelli Hill
 Kelli provided an update from the IEC; details can be found in the [posted 2023 IEC minutes](#). Additional items discussed include finding additional judges for elite competitions, TOPS program update and changes from last year, along with equality for elite coaches.
5. National Administrative Committee – Chairperson, Jennifer Krause
 Jennifer provided an update from the Administrative Committee meeting; details can be found in the [posted 2023 Administrative minutes](#). Additional items discussed include updates to the National Administrative Committee with Regional chair elections and a recap of the State Chair workshop.
6. [Athlete Council](#) Report— Jessie DeZiel & Emily Schild
 Jessie provided an update from the Athletes' Council (AC): details can be found in the [posted meeting minutes](#). Additional items discussed include the inclusion of 14 new athlete reps across all disciplines along with the progress of equalizing prize procedures between MAG and WAG.
7. Recommendation to accept the following proposals brought forward from the May committee meetings:
 - a. Update the Operating Code for Regional Officers and State Administrative Committee Chairman to reflect shortening the nomination period when there is a current or forthcoming vacancy in any given office: **In the case of a vacancy during the specified term in office: 1) Call for nominations period will be shortened to 14**

days / 2 weeks, 2) Election takes place immediately following close of nomination period, 3) election period remains 15 days, and 4) term of office begins either immediately following the close of the election or once position becomes vacant.

- b. Update the Operating Code to require official State and Regional Chair communication to be sent via email and posting to official websites PRIOR to posting on social media.
 - c. Update the Operating Code regarding State and Regional chair response time to communication: Failure to respond to communication within 48 hours will result in notification to the National Administrative Committee Chairman (for RACC) or Regional Administrative Committee Chairman (for SACC).
 - d. Update the Operating Code to reflect the clarification of certain instances of “state” to State Administrative Committee:
 - 1) SACC responsibilities (page 27): Provide for a State Administrative Committee, the number and type of positions to be determined by each state, in order to best serve the needs of the program in the state.
 - 2) SACM Duties (page 27): Carry out the specific duties of their position, as determined by their State.
8. Recommendation to clean up the Operating Code by adding or amending the following:
- a. Add to page 3: Article IV - Sub-Committees: Section B – International Elite Committee:
 - 1) Judges’ Selection Committee
 - a) The IECC will also serve as the JSCC (Judges’ Selection Committee Chair)
 - b. Update page 7: Article V – Criteria for Nominations: Section C – International Elite Committee Chairman
 - 1) Clarify that “personal coaches at Worlds or Olympic Games are not eligible” is listed under #1 instead of #2.
 - c. Add to page 7: Article VI – Elections and Term of Office: Section A – National Officers
 - 1) Add to b. Shall serve four (4) year terms and may serve no more than two (2) consecutive terms but may serve one (1) additional term, if elected or selected, following one four (4) year term away from their respective committee.
 - 2) Amend number 12 to reflect the WPCC casting a vote instead of the National Chairman of the respective committee.
 - d. Amend Article VI – Elections and Term of Office: Section C - Regional Officers and Section E – State Administrative Committee Chairman:
 - 1) Update listed dates to reflect previous passed motion taken to adjust the election timeline.
 - e. Amend Article VI – Elections and Term of Office: Section F – State Administrative Committee Member
 - 1) Modify number 3 to reflect that elections for SACM may be held as needed by the SAC.
 - 2) Modify number 5 to reflect that elections to be conducted by an online voting platform instead of universal.

Motion: Jennifer Krause
Second: Claudia Kretschmer
PASSED

Motion to adjourn: Emily Shield
Second: Jessie DeZiel
Meeting adjourned at 4:25 pm