



NATIONAL ADMINISTRATIVE COMMITTEE MEETING

Thursday, May 8, 2025

Mountain America Exposition Center –Sandy, Utah

In the absence of the NACC, the meeting was called to order at 12:00 pm by Jen Bortz (R7 RACC), who then presided over the meeting.

PRESENT:

- Region 1 Administrative Chair: Evelyn Paradis (Voting)
- Region 2 Administrative Chair: Sandy Flores (Voting)
- Region 3 Administrative Chair: Kim Stepanek (Voting)
- Region 4 Administrative Chair: Rick Nelson (Voting)
- Region 5 Administrative Chair: Tami Schaafsma (Voting)
- Region 6 Administrative Chair: Michele Archer (Voting)
- Region 7 Administrative Chair: Jen Bortz (Voting)
- Region 8 Administrative Chair: Michelle Pomerantz (Voting)
- National Development Program Committee Chair: Tom Koll (Non-voting)
- National Technical Committee Chair: Linda Thorberg (Non-voting)
- National Xcel Committee Chair: Claudia Kretschmer (Non-voting)
- Women's Development Program Director: Christy Naik (Non-voting)
- Vice President, Women's Program: Annie Heffernon (Guest)
- Women's Technical Director: Nichole Otterson (Guest)
- Xcel Program Manager: Heather Ould (Guest)
- USA Gymnastics Foundation Executive Director: Debbie Hesse (Guest)
- USA Gymnastics Foundation Board Chair: John Deary (Guest)

ABSENT

- National Administrative Committee Chair: Jennifer Krause (Non-voting*)
 - * Casts a vote only in the case of tie or acclamation.

GUEST REPORT

Attending members of the [USA Gymnastics Foundation](#) provided the committee an update on the foundation's efforts to raise funds for all disciplines within USA Gymnastics. The guests expressed interest in starting a Women's Artistic Gymnastics fund within the foundation and brainstormed possible options with the group on potential opportunities to assist in this endeavor. The main goal of this specific Women's fund would be to help assist with grassroots needs of the program.

UNLESS OTHERWISE NOTED, THE FOLLOWING CLARIFICATIONS AND RECOMMENDATIONS FOR CHANGE ARE EFFECTIVE FOR THE 2025–2026 SEASON, SCHEDULED TO BEGIN AUGUST 1, 2025.

1. **RULES & POLICIES:** Recommendation to clarify restrictions on photographer roles for private clubs or contracted individuals: Any private club or contracted photographer/videographer must have an agreement with the Meet Director and is not permitted to hold a dual role (e.g., coach and photographer) while present on the field of play.
MOTION: Tami Schaafsma (R5)
SECOND: Jennifer Bortz (R7)
PASSED
2. **RULES & POLICIES:** Recommendation to add to Meet Director's pre-meet responsibilities: Meet Directors must notify clubs of any rotation or session splits prior to the competition start date to help prevent scheduling conflicts and to allow time for clubs to add additional coaches to the sanction if needed.
MOTION: Evelyn Paradis (R1)
SECOND: Kim Stepanek (R3)
PASSED
3. **RULES & POLICIES:** Recommendation to eliminate the 32.00 All-Around (AA) state qualifying score for Levels 9 and 10, allowing the State Administrative Committee (SAC) to determine the qualifying scores at their discretion.
MOTION: Sandy Flores (R2)
SECOND: Evelyn Paradis (R1)
PASSED
4. **RULES & POLICIES:** Recommendation to add Level 6 and Level 7 to the Development Program Regional petition process:
 - **Level 6:** Gymnasts who competed in the previous year's Level 6 Regional Championships and achieved an Optional All-Around (AA) score at least 1.00 point above the current Regional qualifying score may use that previous Regional score as their pre-State Championships score.
 - **Level 7:** Gymnasts who competed in the previous year's Level 7 Regional Championships and achieved an Optional AA score at least 1.00 point above the current Regional qualifying score may use that previous Regional score as their pre-State Championships score.**MOTION:** Sandy Flores (R2)
SECOND: Kim Stepanek (R3)
PASSED
5. **RULES & POLICIES:** Recommendation to update entry and drop-back procedures regarding petition approvals:
 - **Levels 8 and below:** Petitions must be submitted to the State Administrative Committee Chairman (SACC), with final approval made by the State Administrative Committee (SAC).
 - **Levels 9 and above:** Petitions must be submitted to the Regional Administrative Committee Chairman (RACC), with final approval made by the Regional Administrative Committee (RAC).**MOTION:** Michelle Pomerantz (R8)
SECOND: Michele Archer (R6)
PASSED
6. **RULES & POLICIES:** Recommendation to update Officials section regarding Regional Judge Selection process: Include the Regional Administrative Committee Chairman (RACC) in the process of receiving judge recommendations submitted by the State Administrative Committee (SAC).
MOTION: Kim Stepanek (R3)
SECOND: Rick Nelson (R4)
PASSED

RECOMMENDATIONS TO THE WOMEN'S PROGRAM COMMITTEE (WPC)

The following items are recommendations to the Women's Program Committee (WPC) for consideration. All recommendations submitted to the WPC are subject to review. The WPC has the authority to approve, change, or reject any recommendation, in full or in part, as it sees fit.

7. **OPERATING CODE:** Recommendation to the **Women's Program Committee (WPC)** to clarify eligibility criteria for volunteer leadership positions (elected and appointed) in cases of dual residency (e.g., living in one state and working in another):
Individuals must declare a single state affiliation and are only eligible to run for, be appointed to, and vote on one state committee.
MOTION: Tami Schaafsma (R5)
SECOND: Rick Nelson (R4)
PASSED
8. **OPERATING CODE:** Recommendation to the **Women's Program Committee (WPC)** to update removal procedures:
Grant the National Administrative Committee Chair (NACC) the authority to collaborate with the Women's Program Committee Chair (WPCC) and the USA Gymnastics national office in the removal of a State Administrative Committee Chair (SACC) or Regional Administrative Committee Chair (RACC) in cases of financial negligence, egregious behavior, or similar serious misconduct.
MOTION: Sandy Flores (R2)
SECOND: Rick Nelson (R4)
PASSED
9. **OPERATING CODE:** Recommendation to the **Women's Program Committee (WPC)** to remove the election requirement of an Assistant Committee Chairman and update to allow for an appointment.
- If the State Administrative Committee Chair (SACC) deems it necessary, an Assistant Committee Chairman may be appointed by the SACC, with approval from the State Administrative Committee (SAC).
- MOTION:** Evelyn Paradis (R1)
SECOND: Kim Stepanek (R3)
PASSED
10. **OPERATING CODE:** Recommendation to the **Women's Program Committee (WPC)** to update appointment procedures for State and Regional committees:
- **Regional Committee Appointments:** Additional members may be appointed by the Regional Administrative Committee Chairman (RACC) with approval from the Regional Administrative Committee (RAC).
 - **State Committee Appointments:** Additional members may be appointed by the State Administrative Committee Chair (SACC) with approval from the State Administrative Committee (SAC).
- MOTION:** Michele Archer (R6)
SECOND: Michelle Pomerantz (R8)
PASSED

RECOMMENDATIONS TO USA GYMNASTICS

The following items are recommendations to USA Gymnastics for consideration. All recommendations submitted to USA Gymnastics are subject to review. Implementation of any recommendation is contingent upon formal approval by USA Gymnastics. USA Gymnastics has the authority to approve, change, or reject any recommendation, in full or in part, as it sees fit.

- 11. RULES & POLICIES:** Recommendation to USA Gymnastics to consider increasing entry fees for Development Program postseason events:

- **Level 9 Eastern/Western Championships and Level 10 National Championships:** Proposed entry fee increase to \$225.

Entry fee guidelines as currently listed in the *Rules & Policies* still apply for State and Regional events.

MOTION: Kim Stepanek (R3)

SECOND: Sandy Flores (R2)

PASSED

- 12. RULES & POLICIES:** Recommendation to USA Gymnastics to consider implementing a tiered penalty system for egregious and/or repeated sanction violation.

MOTION: Jen Bortz (R7)

SECOND: Michelle Pomerantz (R8)

PASSED

DISCUSSION – The committee discussed the following topics, but **NO ACTION** was taken:

1. Clarification was provided regarding Elite athletes competing in invitationals as OPEN athletes. If the athlete intends to be eligible for any Development Program events, an Elite Drop Back petition must first be approved. An Elite athlete is officially considered a Development Program athlete only after the petition has been granted and she competes in her first USA Gymnastics sanctioned event as a Level 10. Any scores earned prior to petition approval are not valid for qualification to State Championships or higher-level events during the current season.
 - An Elite athlete—defined as one who has competed as a Junior or Senior International Elite in a Classic Meet, Winter Cup, Junior World Trials, or higher—must be registered as an OPEN athlete when participating in an invitational. These athletes may not be included in awards with non-Elite athletes.
2. It was clarified that an athlete is considered registered or entered in a competition only when her name appears on the club's entry form and the Meet Director has received full payment of all fees (including, but not limited to entry fees, late fees, etc.)
3. The topic of animals at competitions was discussed, including considerations for ADA compliance, emotional support animals, and pets.
4. The committee discussed the challenges of tracking scores and mobility for all athletes, including Individual Event Specialists (IES).

The meeting was adjourned at 5:00 pm.